

# VERWOOD CARNIVAL 2023

## Pitch Booking Terms and Conditions

---

### Application Forms and Health and Safety

Please include;

- A copy of your current valid public liability insurance and your employer's liability insurance if appropriate.
- A copy of food hygiene certificates for all catering stalls (food, drinks, confectionary).
- A copy of PAT certificates for all equipment to be used on site.
- Appropriate payment must be included with booking applications.
- **2 x free admissions per stall, all other stall staff must pay the entry fee to the event.**

### Vehicle Movement on site

- Please do not block the firebreaks (signposted)/ paths/roadways around the stalls at any time.
- EMERGENCY VEHICLES MUST HAVE CLEAR ACCESS TO AND WITHIN THE SITE AT ALL TIMES
- Please note only one vehicle is allowed per stall with prior agreement (see booking form)
- **All vehicles without permission to stay, to be removed from the event field and relocated in your allocated parking space by 10.30am**
- Access to set up stalls is available from 8am; no access is available before this time, please do not arrive earlier than 8am
- Max speed on site is 5mph
- No vehicles are permitted to pack up or leave until 5pm and only from the specified exit. Please wait to be advised if unsure.

### Stall Holders Site Safety

- Stall Holders must ensure the Public's safety when visiting your stall – guy lines, protruding pegs, sharp edges must be covered or protected.
- Folding tables to be secure.
- Staff training where appropriate.
- Fire safety equipment provision and training where appropriate
- Catering units, only 2 gas canisters permitted.
- Rubbish bins to be provided when appropriate, all rubbish to be removed from site by stallholder.
- Please consider having hand sanitizer for visitors to your stall and continue to encourage safe distancing.

### Cancellation of the Carnival Event

- The Verwood Carnival Committee will not be liable for any costs incurred in the event of the Carnival being cancelled. No refunds will be issued unless cancellation is due to government guidelines/restrictions

### Verwood Carnival Terms and Conditions

- The Verwood Carnival Committee will not be responsible in any way for any article of any kind exhibited at this event. The exhibitor shall assume full responsibility therefore including liability for all claims arising out of the sale, display, use, exhibition, housing or handling of such exhibits and conduct of all staff generally.